

November 15, 2022 Meeting Minutes

APPROVED

The meeting was called to order at 4:07 p.m. by Christine Williams.

Roll Call

Virtual	Rose Lange
Present	Linda Padula
Present	Jeanne Howe
Present	Anne Augustyn
Present	Sheila Brown
Tardy	Frank Bagnati
Present	Christine Williams
Absent	Margaret Holbrook
Present	Michael Stewart

A motion was made by Michael Stewart to approve the agenda and was seconded by Linda Padula:

Not present for vote	Rose Lange
Aye	Linda Padula
Aye	Jeanne Howe
Aye	Anne Augustyn
Aye	Sheila Brown
Not present for vote	Frank Bagnati
Aye	Christine Williams
Absent	Margaret Holbrook
Aye	Michael Stewart

A motion was made by Michael Stewart to approve the minutes from October 18, 2022 and was seconded by Sheila Brown:

Not present for vote	Rose Lange
Aye	Linda Padula
Aye	Jeanne Howe
Aye	Anne Augustyn
Aye	Sheila Brown
Not present for vote	Frank Bagnati
Aye	Christine Williams
Absent	Margaret Holbrook
Aye	Michael Stewart

A motion was made by Sheila Brown to approve the treasurer's report and was seconded by Michael Stewart:

Ms. Augustyn reviewed the treasurer's report for the month of October.

Not present for vote	Rose Lange
Aye	Linda Padula
Aye	Jeanne Howe
Aye	Anne Augustyn
Aye	Sheila Brown
Not present for vote	Frank Bagnati
Aye	Christine Williams
Absent	Margaret Holbrook
Aye	Michael Stewart

A motion was made by Michael Stewart to approve the bills for payment and was seconded by Linda Padula:

Not present for vote	Rose Lange
Aye	Linda Padula
Aye	Jeanne Howe
Aye	Anne Augustyn
Aye	Sheila Brown
Not present for vote	Frank Bagnati
Aye	Christine Williams
Absent	Margaret Holbrook
Aye	Michael Stewart

Public Comments

There were no comments from the public.

Correspondence

A donation was made by Jay and Bonnie Duham in the amount of \$2500 to be used for the purchase of large print books.

Director's Report

Mr. Stephens reported that he has been in contact with a snow removal company for shoveling the walks.

There was no movement on the use of the gun range during library hours. Mr. Stewart shared a conversation that he had with the Mayor on the topic. The Mayor said he limited the use of the gun range. A scheduld could be posted with upcoming training.

A patron was viewing material that was concerning to other patrons and staff members. This was the second offense for the individual. The patron was asked to leave and Mr. Stephens contacted the JTPD. Mr. Stephens met with the staff to educate them on how to handle these

types of situation. The content filter was changed to help prevent future such occurrences. Mr. Stephens will contact the attorney for guidance should this happen in the future.

A question arose about changing the physical plant. Mr. Stephens will begin to work in January on plans to bring forward to the trustees at a later date.

New Business

A motion was made to close the library on January 2, 2023 in celebration of New Year's Day by Michael Stewart and was seconded by Linda Padula:

Not present for vote	Rose Lange
Aye	Linda Padula
Aye	Jeanne Howe
Aye	Anne Augustyn
Aye	Sheila Brown
Not present for vote	Frank Bagnati
Aye	Christine Williams
Absent	Margaret Holbrook
Aye	Michael Stewart

Old Business

The director made a recommendation to contract with a landscape architect to develop a plan to bring to a landscaper to implement. Mr. Stephens will reach out to a college to see if the project can be completed as a student project.

Changes to the staff members' health insurance was discussed. The municipality left the State Employee Health Benefit System and joined a group insurance fund.

The next meeting is scheduled for Tuesday, December 13, 2022.

A motion was made to adjourn the meeting by Michael Stewart and seconded by Frank Bagnati:

Aye	Rose Lange
Aye	Linda Padula
Aye	Jeanne Howe
Aye	Anne Augustyn
Aye	Sheila Brown
Aye	Frank Bagnati
Aye	Christine Williams
Absent	Margaret Holbrook
Aye	Michael Stewart

Respectfully Submitted,
Jeanne Howe